



AURELIUS TECHNOLOGIES BERHAD

(Company Registration No. 202101005015 (1405314-D))
(Incorporated in Malaysia under the Companies Act 2016)

ADMINISTRATIVE GUIDE FOR THE FIRST ANNUAL GENERAL MEETING (“1ST AGM”)

- Day, Date & Time** : Tuesday, 28 June 2022 at 10.00 a.m.
- Broadcast Venue** : Tricor Business Centre, Gemilang Room, Unit 29-02, Level 29, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur
- Online Meeting Platform** : TIIH Online website at <https://tiih.online>

MODE OF MEETING

To align with the “Transition to Endemic” phase which was announced by the Prime Minister on 8 March 2022 and issuance of the revised Standard Operating Procedure by Majlis Keselamatan Negara and the Ministry of Health as well as the revised Guidance Note and Frequently Asked Questions on the Conduct of General Meetings for Listed Issuers issued by the Securities Commission Malaysia on 7 April 2022, the 1st AGM of the Company will be conducted virtually through live streaming from the Broadcast Venue using the Remote Participation and Voting (“RPV”) facilities provided by Tricor Investor & Issuing House Services Sdn. Bhd. (“Tricor”) via TIIH Online website at <https://tiih.online>.

The Broadcast Venue is strictly for the purpose of complying with Section 327(2) of the Companies Act 2016 which requires the Chairperson of the meeting to be present at the main venue of the meeting. Shareholder(s)/proxy(ies)/attorney(s)/corporate representative(s) **WILL NOT BE ALLOWED** to physically attend at the Broadcast Venue on the day of the 1st AGM.

REMOTE PARTICIPATION AND VOTING (“RPV”) FACILITIES

Shareholders are to attend, speak (in the form of real time submission of typed texts) and vote (collectively, “participate”) remotely at the 1st AGM using RPV facilities from Tricor.

A shareholder who has appointed a proxy(ies) or attorney(s) or authorised representative(s) to participate at this 1st AGM using RPV must request his/her proxy(ies) or attorney(s) or authorised representative(s) to register himself/herself for RPV at TIIH Online website at <https://tiih.online>.

PROCEDURES TO REMOTE PARTICIPATION AND VOTING USING RPV FACILITIES

Please read and follow the procedures below to engage in remote participation through live streaming and online remote voting at the 1st AGM using the RPV facilities:

Before the 1 st AGM day		
	Procedure	Action
(a)	Register as a user with TIIH Online	<ul style="list-style-type: none"> • Using your computer, access the website at https://tiih.online. Register as a user under the “e-Services”, select the “Sign Up” button and followed by “Create Account by Individual Holder”. Refer to the tutorial guide posted on the homepage for assistance. • Registration as a user will be approved within one (1) working day and you will be notified via e-mail. • If you are already a user with TIIH Online, you are not required to register again. You will receive an e-mail to notify you that the remote participation is available for registration at TIIH Online.

(b)	Submit your registration for RPV	<ul style="list-style-type: none"> • Registration is open from Tuesday, 31 May 2022 until the day of 1st AGM on Tuesday, 28 June 2022. Shareholder(s)/proxy(ies)/attorney(s)/corporate representative(s) are required to pre-register their attendance for the 1st AGM to ascertain their eligibility to participate at the 1st AGM using the RPV. • Login with your user ID (i.e. email address) and password and select the corporate event: “(REGISTRATION) AURELIUS TECHNOLOGIES BERHAD 1ST AGM”. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select “Register for Remote Participation and Voting” • Review your registration and proceed to register • System will send an e-mail to notify that your registration for remote participation is received and will be verified. • After verification of your registration against the General Meeting Record of Depositors as at 21 June 2022, the system will send you an e-mail after 26 June 2022 to approve or reject your registration for remote participation. <p><i>(Note: Please allow sufficient time for approval of new user of TIIH Online and registration for the RPV).</i></p>
On the 1st AGM Day		
(a)	Login to TIIH Online	<ul style="list-style-type: none"> • Login with your user ID and password for remote participation at the 1st AGM at any time from 9.00 a.m. i.e. 1 hour before the commencement of the 1st AGM on Tuesday, 28 June 2022 at 10.00 a.m.
(b)	Participate through Live Streaming	<ul style="list-style-type: none"> • Select the corporate event: “(LIVE STREAM MEETING) AURELIUS TECHNOLOGIES BERHAD 1ST AGM” to engage in the proceedings of the 1st AGM remotely. • If you have any question for the Chairperson/ Board, you may use the query box to transmit your question. The Chairperson/ Board will endeavor to respond to questions submitted by remote participants during the 1st AGM. If there is time constraint, the responses will be e-mailed to you at the earliest possible or upload on the company website after the meeting.
(c)	Online Remote Voting	<ul style="list-style-type: none"> • Voting session commences from 10.00 a.m. on Tuesday, 28 June 2022 until a time when the Chairperson announces the end of the session. • Select the corporate event: “(REMOTE VOTING) AURELIUS TECHNOLOGIES BERHAD 1ST AGM” or if you are on the live stream meeting page, you can select “GO TO REMOTE VOTING PAGE” button below the Query Box. • Read and agree to the Terms & Conditions and confirm the Declaration. • Select the CDS account that represents your shareholdings. • Indicate your votes for the resolutions that are tabled for voting. • Confirm and submit your votes.
(d)	End of remote participation	<ul style="list-style-type: none"> • Upon the announcement by the Chairperson on the closure of the 1st AGM, the Live Streaming will end.

Note to users of the RPV facilities:

1. Should your registration for the RPV facilities be approved, we will make available to you the rights to join the live stream meeting and to vote remotely. Your login to TIIH Online on the day of meeting will indicate your presence at the virtual meeting.
2. The quality of your connection to the live broadcast is dependent on the bandwidth and stability of the internet at your location and the device you use.
3. In the event you encounter any issues with logging-in, connection to the live stream meeting or online voting, kindly call Tricor Help Line at 011-40805616 / 011-40803168 / 011-40803169 / 011-40803170 or e-mail to tiih.online@my.tricorglobal.com for assistance.

Entitlement to Participate and Appointment of Proxy

- Only shareholders whose names appear on the Record of Depositors as at 21 June 2022 shall be entitled to participate in the 1st AGM or appoint a proxy(ies) to participate on his/her behalf.
- If a shareholder is unable to participate in the 1st AGM, he/she may appoint the Chairperson of the Meeting as his/her proxy and indicate the voting instruction in the proxy form.
- If you wish to participate in the 1st AGM yourself, please do not submit any proxy form for the 1st AGM. You will not be allowed to participate in the 1st AGM together with a proxy appointed by you.
- A shareholder who has appointed a proxy/attorney/authorised representative to participate in the 1st AGM using RPV must request his/her proxy/attorney/authorised representative to register himself/herself for RPV at TIIH Online website at <https://tiah.online>. Please refer to the “Procedures for RPV”.
- Accordingly, Proxy Forms and/or documents relating to the appointment of proxy/corporate representative/attorney for the 1st AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **Sunday, 26 June 2022 at 10.00 a.m.**:

(i) In Hard copy:

By hand or post to the office of the Share Registrar, Tricor Investor & Issuing House Services Sdn Bhd at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur or its Customer Service Centre at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur

(ii) By Electronic form:

Alternatively, the proxy forms can be lodged electronically via TIIH Online website by following the steps as summarised below:

PROCEDURES FOR ELECTRONIC SUBMISSION OF PROXY FORM

Procedure	Action
i. Steps for Individual Shareholders	
Register as a User with TIIH Online	<ul style="list-style-type: none"> • Using your computer, please access the website at https://tiah.online. Register as a user under the “e-Services”. Please refer to the tutorial guide posted on the homepage for assistance. • If you are already a user with TIIH Online, you are not required to register again.
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> • After the release of the Notice of Meeting by the Company, login with your user name (i.e. email address) and password. • Select the corporate event: “AURELIUS TECHNOLOGIES BERHAD 1ST AGM - Submission of Proxy Form”. • Read and agree to the Terms and Conditions and confirm the Declaration. • Insert your CDS account number and indicate the number of shares for your proxy(s) to vote on your behalf. • Appoint your proxy/proxies and insert the required details of your proxy/proxies or appoint the Chairperson as your proxy. • Indicate your voting instructions – FOR or AGAINST, otherwise your proxy will decide on your votes. • Review and confirm your proxy(s) appointment. • Print the form of proxy for your record.

ii. Steps for Corporate or Institutional shareholders	
Register as a User with TIIH Online	<ul style="list-style-type: none"> ▪ Access TIIH Online at https://tiih.online ▪ Under e-Services, the authorised or nominated representative of the corporation or institutional shareholder selects “Create Account by Representative of Corporate Holder”. ▪ Complete the registration form and upload the required documents. ▪ Registration will be verified, and you will be notified by email within one (1) to two (2) working days. ▪ Proceed to activate your account with the temporary password given in the email and re-set your own password. <p>Note: The representative of a corporate or institutional shareholder must register as a user in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.</p>
Proceed with submission of Proxy Form	<ul style="list-style-type: none"> ▪ Login to TIIH Online at https://tiih.online ▪ Select the corporate event: “AURELIUS TECHNOLOGIES BERHAD 1ST AGM - SUBMISSION OF PROXY FORM” ▪ Agree to the Terms & Conditions and Declaration. ▪ Proceed to download the file format for “Submission of Proxy Form” in accordance with the Guidance Note set therein. ▪ Prepare the file for the appointment of proxies by inserting the required data. ▪ Login to TIIH Online, select corporate event: “AURELIUS TECHNOLOGIES BERHAD 1ST AGM - SUBMISSION OF PROXY FORM”. ▪ Proceed to upload the duly completed proxy appointment file. ▪ Select “Submit” to complete your submission. ▪ Print the confirmation report of your submission for your record.

POLL VOTING

The voting at the 1st AGM will be conducted by poll in accordance with Paragraph 8.29A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor Investor & Issuing House Services Sdn Bhd as Poll Administrator to conduct the poll voting electronically.

Shareholders or proxy(ies)/corporate representative(s)/attorney(s) can proceed to vote on the resolutions at any time from **10.00 a.m. on Tuesday, 28 June 2022** but before the end of the voting session which will be announced by the Chairperson of the meeting. Please refer to the Procedures for Remote Participation and Voting using RPV Facilities provided above for guidance on how to vote remotely via TIIH Online.

Upon completion of the voting session for the 1st AGM, the Scrutineers will verify the poll results followed by the Chairperson’s declaration whether the resolutions are duly passed.

PRE-MEETING SUBMISSION OF QUESTION TO THE BOARD OF DIRECTORS

Shareholders may submit questions for the Board in advance of the 1st AGM via Tricor’s TIIH Online website at <https://tiih.online> by selecting “e-Services” to login, pose questions and submit electronically no later than **Sunday, 26 June 2022 at 10.00 a.m.** The Board will endeavor to answer the questions received at the 1st AGM.

NO RECORDING OR PHOTOGRAPHY

Strictly no recording or photography of the 1st AGM proceedings is allowed.

NO DOOR GIFT/VOUCHER

There will be no distribution of door gift or voucher for the 1st AGM.

We thank you for your continuous support to the Company.

ENQUIRY

If you have any enquiry prior to the meeting, you may contact the Share Registrar at:

Tricor Investor & Issuing House Services Sdn Bhd <i>Registration No. 197101000970 (11324-H)</i> Unit 32-01, Level 32, Tower A Vertical Business Suite, Avenue 3, Bangsar South No. 8, Jalan Kerinchi 59200 Kuala Lumpur, Malaysia		<i>Telephone Number</i>
	General Line	603-2783 9299
	Ms Nur Qaisara Naaila	603-2783 9272 Nur.Qaisara.Naaila@my.tricorglobal.com
	Pn Nor Faeayzah	603-2783 9274 Nor.Faeayzah@my.tricorglobal.com
	Fax Number	603-2783 9222
	Email	is.enquiry@my.tricorglobal.com